



# The Insider

Western Vocational Association  
Jobs West Consumer's Newsletter

Issue 2

June 2004

## Story Of The Month

McDonalds Westfield employed Jennifer Komarow on the 1st of November 2001. Jennifer is still employed by McDonald's and has proven to be a great worker.

Jennifer started at McDonalds with no prior fast food experience, but has been trained in and has now mastered all stations (working areas) of the kitchen. Jennifer runs the kitchen on most days by herself.



Making burgers

These stations include:

- *Fillet Station*; cooking fillet o'fish, chicken and nuggets.
- *Grills*; making up of all burgers, Big Mac's, cheese burgers etc.

Karen Pierce the licensee (owner) of the Westfield store, stated that

"Jennifer is a delightful person, always willing to help and assist, Jennifer tries to put her best foot forward at all times, and works well under pressure."

Assistant Manager Tracy stated that "Jennifer is a very good worker, her punctuality is fantastic and she is always willing to stay back, to help others"

Store Manager Pauline, says "Jennifer does all the required work tasks and is very productive"

The store is proud to have Jennifer working there.



Store manager Pauline and Jennifer

### Inside this issue:

Job Seekers Wanted	2
Club Wild	2
Spot the difference	2
Become a CQAG member	3
Andrew's Day	3
Goodbye	3
Message from the General manager	4
Upcoming events	4
Free Movie Night	4

### EXTRA

#### Budget Planner Inside

This Edition has a pull out section. For people who are interested in handling their own money or income.

Find the attached section titled Budget Planner.

Follow the steps and see what the results are.

## EAP Employment Action Plan

All Jobs West's job seekers and workers must always have an up to date goal orientated plan, this is called an individual Employment Action Plan, (EAP). All consumers get a copy for themselves.

The EAP is drafted by the jobseeker or worker with the assistance of an Employment Consultant (EC). The jobseeker or the worker is the person who says what their goal is, an EC will work together with the consumer to plan the steps or actions to take to reach that goal. The EAP can be used as a reference to see how close the goal is and to see what steps can be taken to reach that goal.



If you can't find your EAP at home, ask your EC for a copy.

# Job Seekers Wanted

Active Job Search Group (AJSG) is a group of jobseekers that meet twice a week. At these sessions the jobseekers look for work in newspapers and on the Internet. The job seekers have the use of telephones, email, fax plus an Employment Consultant is on hand at all times.

AJSG is kept to a small number of jobseekers to ensure everyone gets a chance to use all the facilities.

Looking for work and would like to be part of AJSG? Contact your EC.

*Tip*  
"Pick out your interview clothes ahead of time. Iron and hang them ready for when you need them"

## Club Wild

**Club Wild**

20<sup>th</sup> August 2004

North Melbourne Town Hall

Dance party 7-10pm

Workshops 4-6pm

Lovers of music this is for you!

Club Wild is an event that is exciting for people of all ages.

The quality of the production is of a high standard. The production crew spend all day organizing the venue for the night's activities. The quality of sound and light displays are a real delight to any music enthusiast.

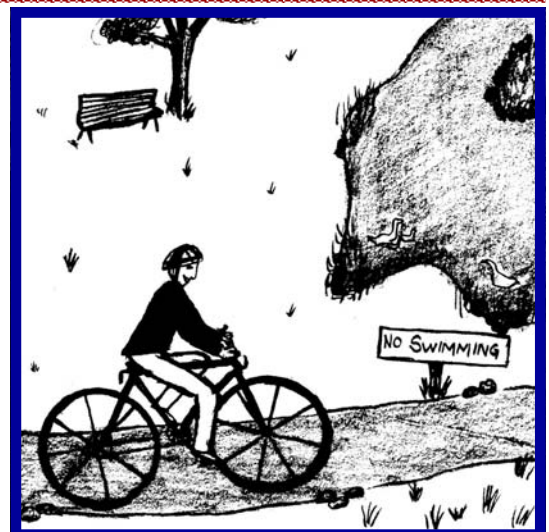
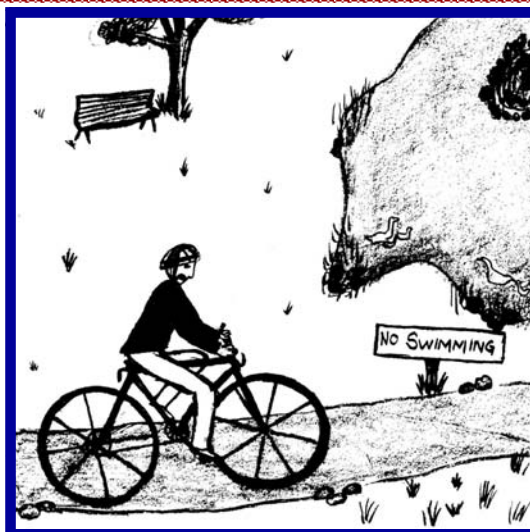
If you have an interest in these types of events or are interested in learning skills.

"Club Wild provides a comprehensive range of opportunities for creative arts practice, performance, Technical training, development of new friendships and partnerships with others working towards the same goals – and loads of fun!" As stated in the Club Wild Web site, [www.clubwild.com.au](http://www.clubwild.com.au)

## Spot the difference

Spot 6 things that are different

Answers on Back page



# Become a Member of CQAG

Consumer Quality Assurance Group (CQAG).

A short recap, for those that may have forgotten what and who CQAG is.

CQAG is a group of consumers that ensure Jobs West staff are providing consumers with a Quality Service and adhering to the 12 Disability Service Standards.

The CQAG meet on a Wednesday, early evening, every two months at Jobs West, to discuss how they can assist staff to deliver a Quality Service. The current members range from ages 15 to 51. They are people who are all Jobs West consumers. The members discuss issues over nibbles and drinks.

To become a part of the CQAG contact Brian Paterson at Jobs West on 9379 0477

*Tip*  
*"Believe in yourself and your abilities. You will feel valuable and appear confident"*

## Andrew's Day

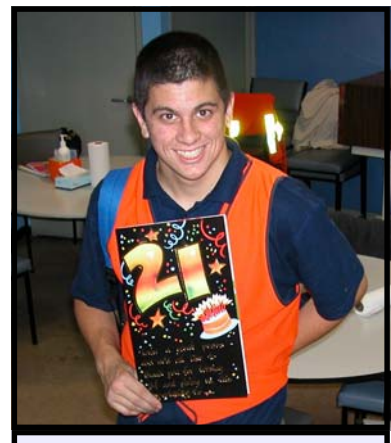


Andrew enjoys his job

Andrew Jones started working at Hunter Leisure on the 28<sup>th</sup> of April 2003 and has continued his employment to this present day.

Earlier this year Andrew celebrated his 21<sup>st</sup> birthday and his work mates organised a surprise party during morning tea break.

Andrew's supervisor Maurie stated "Hunter Leisure are very happy with his (Andrew's) work."



Morning tea surprise!

## Goodbye

Jobs West would like to say Good bye to one of it's staff members.

Simon has chosen to move away from the employment side of the industry and is now coordinating a

team of staff working with people that have disabilities and high care needs.

We all wish Simon well in his chosen career path. Good luck.



## The Insider

Jobs West  
72a Lincoln Road  
Essendon  
3040

Phone: (03) 9379 0477

Fax: (03) 3979 0470

Email: [info@jobs-west.com.au](mailto:info@jobs-west.com.au)

Newsletter for  
Jobseekers and workers

Check out the web site  
[www.jobs-west.com.au](http://www.jobs-west.com.au)



## A Word from Brian

### Census Day 30th of June 2004

At the end of this financial year the Commonwealth Department of Family and Community Services (FaCS) will ask all Commonwealth funded disability service providers (*organisations like Jobs West*) to say how they do business.

Jobs West will tell FaCS about the people they help. This is because FaCS gives service providers (*Jobs West*) money to help people with a disability.

*Why does FaCS need to know about you?*

The more FaCS can learn about what your service provider does, the more FaCS will make sure the right type of help is there for you. FaCS will match up what it learns from service providers with Centrelink to make sure that you are getting the right help. This information will not change the amount of money or help that you get from Centrelink or your service provider.

If you would like to know more about Census Day or the information that FaCS receive and how they use it, contact your EC.

## Up Coming Events

Friday 25 June

Red Nose day

Saturday 26 June

Organ Pipes National Park

Revegetation of Callitris pine Sites on the top of the escarpment above Jackson Creek. The days' activities will include repairs to fence, weeding and some planting. Follow the signs on the day; enter off the Calder Freeway into farm gate.

Saturday 26 June

Annual Rose Pruning Demonstration, MB Lynch Gardens, Hampshire Rd, Sunshine

Demonstration starts at 1pm with Council staff available to answer questions until 4pm. Rose lovers can get guidance on good pruning techniques from Rose Society of Victoria. Bring your own gloves and secateurs for hands-on experience.

Answers: Mouth, baby duck, tuft of grass, grass at bottom of tree, pond island, back wheel spoke.

Friday 16 July

Free Movie Night

Jobs West wants to invite you to a free movie night.

6pm at Jobs West offices enjoy a **free hotdog and drink** while you watch a movie, under cover in the car park.

Ring Jobs West and let us know if you would like to come along.

Hope to see you at the movies