

The Insider

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Western Vocational Association Inc.

Statistics

Current figures of Employment from the Australian Bureau of Statistics

JULY KEY POINTS

TREND ESTIMATES (MONTHLY CHANGE)

Employment increased to 11,797,300.

- Unemployment increased to 772,300.
- Unemployment rate remained steady at 6.1%.
- Participation rate remained steady at 64.9%.
- Monthly hours worked in all jobs decreased 0.4 million hours to 1,634.0 million hours.'

<http://www.abs.gov.au/ausstats/abs%40.nsf/mf/6202.0>

What can I do if I experience discrimination?

'You may want to deal with the situation yourself by raising it directly with the person or people involved or with a supervisor, manager or discrimination/harassment contact officer.

Making a complaint to the Commission

If this does not resolve the situation, or you do not feel comfortable doing this, you can make a complaint to the Australian Human Rights Commission. You can also have someone such as a solicitor, advocate or trade union make a complaint on your behalf.

It does not cost anything to make a complaint to the Commission.

Your complaint needs to be put in writing. The Commission has a complaint form that you can fill in and post or fax to us or you can lodge a complaint online at our website. If you are not able to put your complaint in writing, we can help you with this.

The complaint should say what happened, when and where it happened and who was involved.

A complaint can be made in any language. If you need a translator or interpreter, the Commission can arrange this for you.'

<https://www.humanrights.gov.au/know-your-rights-disability-discrimination>

Jobs West would like to thank the following companies for their support:

KFC –Keilor Downs

KFC- Taylors Hill

Beate Design Furniture – Ravenhall

KFC - Swanston Street, Melbourne

Woolworths Supermarket - Niddrie

Trinity Garden Aged Care (Estia Health) - Melton South

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Western Vocational Association Inc./Jobs West

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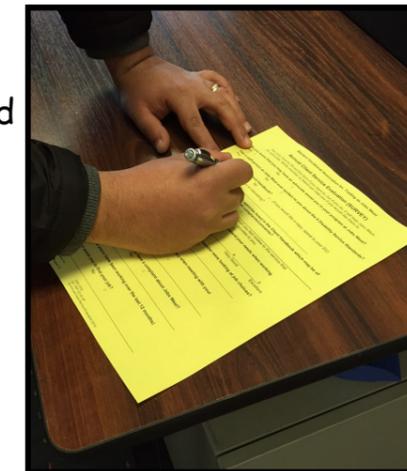
Annual Client Service Evaluation

A message to all Jobs West clients

In the envelope with this Newsletter, you will find an Annual Client Service Evaluation (Survey).

Jobs West would like you to complete the survey and send it back to us in the stamped self addressed envelope.

Your feedback from this survey will help us to improve the service we give to you.



Disability related events this month

List of Disability related events for September 2015

<http://www.and.org.au/pages/disability-related-events-calendar-2015.html>

- | | |
|------------------------------------|--|
| 1 st | - Gold Bow Day - Australian Thyroid Foundation |
| 1 st -30 th | - Dementia Awareness Month - Alzheimer's Australia |
| 10 th | - World Suicide Prevention Day (UN) - Suicide Prevention Australia |
| 10 th | - R U OK? Day - R U OK? |
| 14 th -20 th | - Headache and Migraine Week - Headache Australia (Brain Foundation) |
| 14 th -21 st | - National Stroke Week - National Stroke Foundation |
| 15 th | - World Lymphoma Awareness Day - Lymphoma Australia |
| 21 st | - World Alzheimer's Day - Alzheimer's Australia |
| 21 st | - World Alzheimer's Day - Alzheimer's Australia |
| 29 th | - World Heart Day - World Heart Federation |

Disclosure and Privacy

Choosing to disclose

'There is no legal obligation for you to disclose information about your disability unless it is likely to affect your work performance and your ability to work safely.

The inherent or essential requirements of the job are tasks that must be carried out to get the job done. For example, if you have a disability that makes it difficult to write minutes of meetings, you may be able to record the information on a dictaphone and then transcribe it after the meeting. Taking shorthand is therefore not an inherent requirement of the job because you are able to do the job another way.

You may need to discuss your disability with your employer if you need to request reasonable adjustments when being considered for the job. You might need to talk about interview arrangements or modified equipment or flexible working arrangements.'

<http://www.jobaccess.gov.au/employees-jobseekers/getting-work/what-should-you-consider-looking/disclosure-and-privacy>

Disability Discrimination Act 1992

The Disability Discrimination Act 1992 has as its major objectives to eliminate discrimination against people with disabilities promote community acceptance of the principle that people with disabilities have the same fundamental rights as all members of the community, and ensure as far as practicable that people with disabilities have the same rights to equality before the law as other people in the community.

For further information visit Disability Rights.

<https://www.humanrights.gov.au/our-work/legal/legislation>

DISABILITY SERVICE STANDARDS

Standard 5: Service Access

Finding and using services is fair. You can access the services you need.



Standard 6: Service Management

Disability services should be managed well.



USING AUSTRALIAN JOBSEARCH

'Australian JobSearch (JobSearch) is an online jobs board funded and operated by the Australian Government as a free service to its users. JobSearch aims to assist job seekers through their JobSearch journey.

JobSearch is the ideal place to:

- look for jobs
- apply for jobs
- search for apprenticeships and traineeships
- find your local employment services provider

JobSearch gives the job seeker the tools to take control of their job seeking journey through a personalised dashboard, job match profile and resume builder to name a few.

Using JobSearch to search for jobs

Finding a job on JobSearch is as easy! Go to the JobSearch home page.

To search for a job use the Find Jobs search box located on the homepage. You can enter a keyword or search by Location and/or Industry to bring back search results. Job seekers can combine all these parameters in a search to narrow down the search results returned.

Not exactly sure what job you are looking for? You don't have to enter any information in the Find Jobs search box, just click the JobSearch button to bring back search results.

From the search results page, you can use the filters on the left hand side of the page to further refine your search results.

Are you having trouble finding jobs that interest you? The Advanced Search allows you to refine you search to bring back more specific results. Job seekers can include specific occupation information along with additional searching criteria including job type, work type and special vacancy type. The Advanced Search can be accessed via the homepage within the Find Jobs search or via the site navigation bar under Find Work.

The Australian JobSearch mobile application is available on Apple and Android devices. The mobile app allows job seekers to:

- use 'near me' searches to find job vacancies and providers in close proximity
- save searches to a personalised 'my favourites' section
- share vacancies via email or social media.

If you are having trouble accessing information on JobSearch, call the Job Seeker Hotline on 13 62 68.'

<http://www.jobaccess.gov.au/employees-jobseekers/getting-work/how-find-job/using-australian-jobsearch>